

ADMINISTRATIVE & FINANCE

January 14, 2010
9:55 a.m., Room A260

Meeting called to order by Vice-Chairperson Sebastiani at 9:55 a.m. Present: Kirsenlohr, Sebastiani, Ward, Klingforth. Excused, West.

Motioned by Ward/Kirsenlohr to approve the agenda as presented. Motion carried by unanimous voice vote.

Motioned by Kirsenlohr/Klingforth to approve the December 10, 2010 Administrative and Finance Minutes. Motion carried by unanimous voice vote.

Public participation will be addressed as required.

Motioned by Klingforth/Ward to deviate from the agenda taking item #9 to discuss and or action on outlying Parks Vehicle Replacement. Motion carried by unanimous voice vote.

Fred Nickel was present.

Fred informed the committee a used 2005 truck with 50,000 miles on it is available at A-F Motors. The truck is gas, not diesel, and has a plow attachment. Retail price goes around \$33,000, to \$34,000.

Motioned by Ward/Kirsenlohr to approve dealing with A-F Motors on the vehicle purchase. Motion carried by unanimous voice vote.

Fred also informed the committee that the Resource and Recreation Committee wants to negotiate the warranty agreement and possibly a price reduction.

Strongs Prairie provided us with a \$7,000 check to be put in the tourism account.

Chuck Price and Jack Albert present.

The committee returned to item #7 on the agenda, to discuss and act on small claim case. In 2007 the financials were reviewed, and persistent to contract the County fulfilled their obligation. The County did offer a nuisance value settlement around \$700,000, but had no response to offer made. In September of 2007 the case was reviewed once again. It was determined that there was no valid document presented for costs potentially incurred. Then again in 2008, Barb Petkovsek reviewed the agreement and determined no money was owed by the Count. The agreement was between Peggy and client. The client was privately placed and paid their own rent. The State of Wisconsin, through Health & Human services will not reimburse pay for personnel care. If Medical profession states Personal Supportive Care is needed then reimbursement can be awarded.

Motioned by Ward/Kirsenlohr to deny claim, taking it to court is the best course of action. Motion carried by unanimous voice vote.

Barb gave a brief updated on areas where revenues may fall short.
Indigent Counseling expenditure will be over.

Carryover of \$103,039.00 for account 100.03.51250 was questioned by Bev Ward, stating it was misleading. Barb recommends an appointment to be made to handle fund balance questions.

- Coroner is now billing for services and working on new processing.
- All payroll is posted in 2009, board claims will be split.
- 2009 payables and receivable will be posted until mid Feb.
- Interest/penalty on taxes will exceed expected revenue.
- Property sales revenues are down.
- The Planning and Zoning there was a full time position left vacant in 2009.
- Contract settlements have been completed. The two furlough days should offset wages but some departments may still be over.
- ROD did not meet there revenues.

Barb Petkovsek gave advancement to the animal shelter from the dog account for operational purposes. The sheriff's department will pay additional costs/expenses per Public Safety Committee approval.

- 100.19.49300 payable for Juneau County Hazment, contract signed but not enforced, due to certification requirements.
- VSO will be over with retirement payout. Airport fuel account is down.
- LCD and Barb are working on money reimbursement process related to grants, by trying to keep the year of grant revenue and expense in the same year.
- Project codes have been assigned to accounts related to the dams.
- P & Z revenues are a little down.

Joyce questioned the dam revenue and where the revenue is being deposited. Discussion took place that it may be deposited with the county treasurer. Barb will look into this matter and make sure the appropriate account number is being used. There should be a receipt indicated where electricity is being sold. Barb is to also check percent based on a 20 year contract that should be coming into the county.

The account line item is over because of 3 different components this will be different. There was 2 years of indirect cost plan taken out in 2009, additional expenses incurred of \$4,500.00 for the opec report, but state financial report costs were down which helped off sets costs.

Barb will report on the Health & Human budget after they close out with the State.

The question was asked, "Are the land acquisitions expended out of 2009 Highway department?" Barb will report back next month.

Motioned by Klingforth/Kirsenlohr to recess at 11:10 a.m. Motion carried by unanimous voice vote.

Called back to order by Vice Chair at 11:15, all present.

Barb will report to the County Board, February/March on 2009 furloughs. The direct savings of \$65,454.00 does not include the last day of December. Balance sheet will be supplied to county board supervisors the night of board. The committee would like the Board Per Diem savings included.

Discussion took place regarding heating the emergency trailer, running lights and the generator not being large enough. There were some technical problems when it was used and it did not work well.

Adams/Friendship merged fire departments. Barb is in contact with village to see if a heated area would be available for the emergency trailer.

Communication project came in under budget. Approximately \$500,000 is left and needs to be utilized by 2011. Possible purchases may fall under communication project or may be able to use to pay off debt. One possible purchase: update radios. Public Safety/Administrative and Finance Committees may need to meet jointly to discuss future options.

Set next meeting date for February 11, at 9:00. Bev Ward will be excused from that meeting.

MIS department update:

Only one big invoice still outstanding for 2009 it is the phone system project for Solid waste. Fred is looking into building towers; however we are looking at an alternative cellular modem.

Treasurer report:

Interest rates are down. Solid Waste escrow is at \$750,000. CDBG is going regional next month. Working on tax deed properties approximately 69, AF Title Company has A-K. Part-time employee has been terminated due to performance issues. Job was posted to Union; first alternative was called and has a job. Mary Ann will be on vacation 4 days.

Motioned by Ward/Klingforth to adjourn at 12:02 p.m.

Respectfully Submitted,

Cindy Phillippi,
Recording Secretary